

SINCE 1889



# TOWN OF OCEAN VIEW, DELAWARE

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[www.oceanviewde.gov](http://www.oceanviewde.gov)

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## PROPERTY TRANSFER INFORMATION FORM

### Property Information

Sussex County Tax Map Number (134-xx-xx-xxxx.xx)

Date of Settlement

Sales Price

Town of Ocean View Property Location

Subdivision (if applicable)

### Property Seller's Information

Last Name, First Name (s)

Seller's Water Acct # (For Town Use)

Mailing Address of Seller to be Used After Settlement (*should a refund occur due to overpayment of taxes and/or water*)

### Property Buyer's Information

Last Name, First Name (s)

Buyer's Water Acct # (For Town Use)

Mailing Address of Buyer to be Used After Settlement

Buyer Phone Number

Home

Work

Cell

Buyer Email

Buyer Second Phone Number

Home

Work

Cell

Buyer Second Email

Name of Settlement Attorney's Office

Attorney Contact Phone

Contact Name - Attorney's Office

Attorney Contact Email

### For Office Use Only

Municipal Lien Yes / No

Town Water System No / Yes - Final Billing

#### Property Taxes

With DiscountWithout discount

#### Open Invoices

Yes / No

Amount Due

Amount Paid

Date Paid

#### NEW CONSTRUCTION ONLY

Certificate of Occupancy Issued

Yes / No

Issue Date

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